



**October 10, 2023**

Meeting Type: Regular Meeting

Date: Tuesday, October 10, 2023

State Time: 6:00 p.m.

Location: Central Administrative Office

**Roll Call – (Attendees Noted by District Clerk)**

Present were:

**Board Members**

Ilene Herz, Esq. (President)  
Brian J. Sales (Vice President)  
Mary Ellen Cunningham  
Jeannette Santos  
Peter Wunsch

**BOCES Staff**

Michael Flynn (Chief Operating Officer)  
April Poprilo (District Superintendent)  
Warren Taylor (Chief Financial Officer)  
Dr. Hugh Gigante (Exec. Director Personnel)  
Joanne Klein (District Clerk)  
Nancy Wilson (Exec. Dir. Special Education)  
Lorraine Hein (Director of Business)

Staff Members

**Absent**

Michele Kustera

**Call to Order/Pledge of Allegiance (Board President)**

The Regular Meeting was called to order at 6:00 p.m. by Board President, Mrs. Herz.

**EXECUTIVE SESSION**

At this time a motion to move into Executive Session to discuss the performance of seven particular employees was made by Mr. Sales, seconded by Mrs. Cunningham. At 7:10 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made Mr. Sales, seconded by Mrs. Cunningham.

**REGULAR MEETING**

The Regular meeting of the Board resumed at 7:12 p.m. Mrs. Herz

The Board acknowledged receipt of the T indicating balances in the various financial accounts as of August 31, 2023. (Copies incorporated with the official minutes of this meeting.)

### **Claims Auditor's Report**

The Board acknowledged receipt of the Report of the Claims Auditor from September 5, 2023 to September 29, 2023 for expenditures totaling \$54,599,001.44. (Copies incorporated with the official minutes of this meeting.)

### **EXECUTIVE OFFICER'S REPORTS**

#### District Superintendent Comments/Events

Mrs. Poprilo reported and shared information with the Board regarding the following topics:

NYSED Updates

Board of Regents Literacy Update

New Paltz Science of Reading Fundamentals

#### Chief Operating Officer Report Comments/Events

Mr. Flynn discussed the following topics with the Board:

WS BOCES Annual Board Dinner

Joint Long Island BOCES Meeting

Triennial Administrative Review of the School Breakfast and Lunch Program

Award of Grants Mr. Flynn noted the summary of the Award of Grants.

2023/24 Annual Attendance Report



**Approval of Bid Awards**

The members of the Board reviewed the bid analysis. Mr. Wunsch moved, Mrs. Santos seconded, and the Board voted unanimously to approve awards to the lowest bidders



On motion by Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization to Participate in Southampton UFSD SPS22-010 Door, Door Hardware and Door Installation as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton UFSD SPS22-010 Door, Door Hardware and Door Installation Services, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Southampton UFSD SPS22-010 Door, Door Hardware and Door Installation Services and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Southampton UFSD SPS22-010 Door, Door Hardware and Door Installation Services.

(Listing referred to is designated as Encl/MCID 3-BDC q0.0000 in#3185(rnq0.000)278esignated as Encl/MCID 3-BDC q0.00055.6

apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Harris Department of Education/Choice Partners Cooperative Contract #22/038SG-27 for Educational Materials and Relate





### **Non-Instructional Personnel**

Mr. Sales moved, Mrs. Cunningham seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 5-page Non-Instructional Report dated October 10, 2023 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

### **Other Action Items**

#### **Approval of Disposition of Surplus Property [R]**

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Wunsch, seconded by Mrs.

Cosmetology or Esthetics Program at Western Suffolk BOCES, and;

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with request prior.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

**Adoption of Annual Professional Performance Review Plan [R]**

On motion of Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously for Adoption of Annual Professional Performance Review Plan as follows:

WHEREAS, Western Suffolk BOCES certifies that all provisions of the APPR Plan that are subject to collective negotiations have been resolved pursuant to the provisions of Article 14 of the Civil Service Law; and

WHEREAS, collective negotiations have been completed on all provisions of the APPR Plan that are subject to collective bargaining with the Western Suffolk BOCES Faculty Association and the Western Suffolk BOCES Administrative and Supervisory Association; and

WHEREAS, the Western Suffolk BOCES APPR Plan complies with the requirements of Education Law 3012-d and Subparts 30-2 and 30-3 of the Rules of the Board of Regents;

THEREFORE, BE IT RESOLVED that Western Suffolk BOCES adopts the Annual Professional Performance Review Plan (APPR) for teachers and principals for the 2023-24 school year.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

**OLD BUSINESS**

**NEW BUSINESS**

**Read and Adopt Policy #5119 - Title IX and Sex Discrimination Policy**

On motion of Mr. Sales, seconded by Mrs. Santos, the Board unanimously voted to table the adoption of Policy #5119 - Title IX and Sex Discrimination Policy.

(Listing referred to is designated as Encl. 11.1 and is incorporated in the official minutes of this meeting.)

**Read and Adopt Policy #5122.1 - Policy Against Workplace Sexual Harassment**

On motion of Mr. Sales, seconded by Mrs. Santos, the Board unanimously voted to table the adoption of Policy #5122.1 - Policy Against Workplace Sexual Harassment.

(Listing referred to is designated as Encl. 11.2 and is incorporated in the official minutes of this meeting.)

**Read and Adopt Policy #5310 - Personnel Health Insurance Benefits**

**Enclosures:**

Condolence Letter and Card, Nassau BOCES

Mass Card

Sick & Vacation Balances Unrepresented Staff

Babylon Beacon, Amityville Record, Massapequa Post *"Free and Reduced School Meal Policy"*

N-SSBA Flyer, Fiscal Governance Workshops

NYSSBA Update, *October 1, 2023*

NYSSBA Area Director Update, *September 2023*



---

Joanne Klein  
District Clerk